## PennDOT Contractors/Business Partners Using the Mobile M-609 app and Web Portal

CWOPA, c-usernames and associated emails are no longer valid in the M-609 Mobile App and M-609 Web Portal. To acquire or retain access to the current release of the M-609 Mobile App and M-609 Web Portal, register with the steps below.

The current Mobile M-609 app (version 1.10) is now available in the Apple App store for download and will include the implementation of a new Business Partner (BP) log-in entitled **Enterprise Application Security Solution (ESEC)**.

The M-609 Web Portal URL has also changed and should be updated to: <a href="https://mobile.penndot.gov/m609/resources/view/">https://mobile.penndot.gov/m609/resources/view/</a>

## Step One – Register your organization

 COPY AND PASTE this URL into your web browser: <u>https://idservices.penndot.gov/iam/im/BusinessPartnersPub/pd/index.jsp?task.tag=PD</u> <u>UserSelfRegistrationBOMOMobile&application=PD-BOMOMobile&flag=false</u>

## Step Two – Register a Delegate Administrator for your organization

- The Delegate Administrator User will manage the general users of the organization.
- More than one User can be designated as a Delegate Administrator User.
- All Users must provide a unique personal email to receive temporary passwords for their new b-username account.
- The new b-username account is used to login to the M-609 Mobile App and M-609 Web Portal.
- COPY AND PASTE this URL into your web browser: <u>https://idservices.penndot.gov/iam/im/BusinessPartnersPub/pd/index.jsp?task.tag=PD</u> <u>UserSelfRegistrationBOMOMobile&application=PD-BOMOMobile&flag=false</u>
- Request access to the M-609 app from the dropdown menu during registration.

## Step Three – Register general users of the organization

- COPY AND PASTE this URL into your web browser: <u>https://idservices.penndot.gov/iam/im/BusinessPartnersPub/pd/index.jsp?task.tag=PD</u> UserSelfRegistrationBOMOMobile&application=PD-BOMOMobile&flag=false
- Delegate Admins should use this link to approve/view their users, invite new users and reset passwords: <u>https://idservices.penndot.gov/iam/im/businesspartners/</u>

Contract users that have a **current c-username need to list it in the justification block** during registration. All b-usernames and new contractors/business partners also need entered in RoSA by PennDOT after receiving ESEC approval.